

CITY OF TENINO

CIVIL SERVICE EXAMINATION ANNOUNCEMENT

POLICE OFFICER (LATERAL)

2008 Salary: \$2,803 - \$3,182 per month
(Starting pay may be negotiated based on experience.)

CONTINUOUS RECRUITMENT

The City of Tenino is examining applicants employed as law enforcement officers for at least 24 of the past 36 months for potential employment as a Police Officer. This recruitment is continuous – applications are accepted at any time.

Tenino is a community of approximately 1500 population, with a patrol area of 4 square miles. The City currently provides police services to neighboring jurisdictions of Town of Bucoda and City of Rainier. The Police Department is directed by the Chief of Police. The Department strongly prefers officers willing and able to extend themselves to addressing community problems while enforcing the law.

SUMMARY OF WORK:

Police Officers are involved in all aspects of law enforcement, including patrol and traffic enforcement activities, crime and accident prevention and investigation, and providing general assistance to the public. Police Officers respond to citizen requests and complaints of a diverse nature. Work involves an element of danger and Police Officers will be expected to exercise considerable judgment in responding to emergency situations and performing law enforcement duties.

EXAMPLES OF DUTIES:

Patrols area of City in patrol car or on foot to deter and discover crime and enforce traffic and criminal statutes and laws; issues citations to violators and arrests persons on misdemeanor or felony charges; handcuffs and searches arrested persons and takes them into custody as warranted; books arrested persons into a correctional facility.

Responds to emergency requests for assistance or to crime-in-progress calls and takes initial action as the situation requires; secures the scene; administers first aid as necessary; interviews available victims and witnesses and gathers evidence; completes incident and arrest reports; arrests suspects for probable cause in felonies.

Conducts detailed investigations into crimes, including fraud, theft, burglary, narcotics, gambling, homicide, sex offenses and similar crimes; interviews witnesses, suspects and informants; analyzes and interprets data and evidence; performs stake outs and undercover operations; collects evidence or stolen goods; processes and logs evidence into custody and sends evidence to crime lab for analysis if required; participates in criminal investigations conducted by other law enforcement agencies.

Obtains search and arrest warrants; serves summons and subpoenas. Performs traffic enforcement duties; responds to and investigates vehicular accidents; summons emergency medical assistance as required; assists visitors by providing directions and other information; performs breathalyzer tests; and prepares case reports, confers with the City or County Prosecutor; testifies in court.

Conducts security checks of homes and businesses. Makes presentations regarding law enforcement activities and crime prevention programs to schools or community groups. Maintains and encourages community contacts to promote community policing. Assists in training new police officers, reserve officers and volunteers in basic patrol functions and related duties.

SELECTION CRITERIA:

The following criteria has been identified as related to the successful performance of duties as a Police Officer and will be considered in the testing and hiring processes.

Knowledge: Knowledge of modern methods, principles, techniques and practices of municipal law enforcement used in the prevention, investigation and suppression of criminal activities; of investigative and forensic techniques and procedures; of laws, codes and statutes applicable to police work; of the rights of suspects and defendants; of the identification and preservation of physical evidence; of the behavior of criminals and causes underlying criminality.

Ability: Ability to review a multitude of information related to a criminal incident; to identify the key elements and develop a case which can be successfully prosecuted; to analyze stressful, hazardous or life-threatening situations quickly and objectively and to determine the proper course of action; to read, understand and uniformly enforce laws, ordinances, rules and regulations; to cope with stressful situations firmly, tactfully and with respect for individual rights; to communicate effectively verbally and in writing; to write accurate reports of incidents; to use skill in the use and care of a variety of firearms and law enforcement equipment; to properly perform basic first aid; to perform hazardous tasks requiring strenuous physical exertion for limited periods of time; to recall facts and conditions observed while under severe physical and/or emotional stress; to testify clearly, cogently and with credibility in criminal court; to maintain harmonious working conditions with supervisors and co-workers.

REQUIREMENTS:

- Employed for at least 24 of the last 36 months in a full-time, paid, commissioned position in a civilian law enforcement agency.
- Ability to prove successful completion of the Washington State Criminal Justice Training Commission basic law enforcement academy or its equivalent.
- Ability to meet physical, medical and background standards for Police Officers as established by the City.
- 21 Years of age at time of hire.
- U.S. Citizen.
- A valid Washington State Driver's License and acceptable driving record upon hire.

SPECIAL REQUIREMENTS:

As a condition of employment, candidates will be required to successfully complete the following:

- Background investigation by the Police Department (criminal activity, employment history, driving record, etc.).
- Polygraph examination.

Following a conditional offer of employment, a prospective officer must successfully complete, as a condition of continued employment:

- A medical examination by a licensed physician.
- A psychological examination by a licensed psychologist to establish fitness for duty.

EXAMINATION PROCEDURES:

A qualifications examination will be conducted of all qualified applicants. Those candidates passing the qualifications examination will be ranked on an eligibility list in the order of the examination score. The qualifications examination measures the applicant's self-declared expertise and experience in a number of policing areas including: patrol work, youth liaison work, DARE, investigations, field training officer, emergency vehicle operations instructor, firearms instructor, defensive tactics instructor, and relief supervisor.

An eligibility for hire list may be used, at the discretion of the Police Chief, to fill vacancies. The Chief may request either the lateral list or the entry level eligibility list, based upon the needs of the department.

The Chief may choose from among the top three candidates on an eligibility list. Candidates may be asked to interview with the Chief or a designee. All requirements would have to be satisfactorily completed by the candidate as a condition of hire.

Candidates appointed to a Police Officer position will be required to satisfactorily complete a probationary period in accordance with Tenino Civil Service Rules. Salary levels and certain other conditions of employment are established by the City Council.

Veteran's scoring criteria will be added to the final score for those who qualify under the City's civil service rules. If you wish to request veteran's scoring criteria, you must complete a City of Tenino veteran's scoring criteria form and return it, along with a form DD-214, with your job application. Unclear information or information that is not supported by the DD-214 will be disregarded.

Under Washington State law, if you have previously utilized Veteran's preference or scoring criteria to obtain a public service job, you may not claim preference or scoring criteria a second time.

CONDITIONS OF EMPLOYMENT:

In accordance with the Immigration and Nationality Act (INA), Section 274A, all new employees must show employment authorization to work in the United States and verification of identity. Applicants are advised that this documentation is a condition of employment with the City of Tenino. New employees will be advised of acceptable documents to verify identity and work authorization.

HOW TO APPLY:

Request a Police Officer (Lateral Entry) application packet at Tenino City Hall, 149 South Hodgden St. Tenino, WA 98589, or visit our web site at www.ci.tenino.wa.us. Resumes or other application forms will not be accepted in lieu of the official application packet.

THE CITY OF TENINO IS AN EQUAL OPPORTUNITY EMPLOYER

CITY OF TENINO

APPLICATION FOR EMPLOYMENT

149 S Hodgden Street, P O Box 4019
 Tenino, WA 98589
 (360) 264-2368

Position Applied For: _____ Department _____

Name: _____
Last
First
Middle

Address _____
Street / P O Box
City
State
Zip

Home or Message Phone: _____ Business Phone: _____

Are you legally eligible for employment in the USA? Yes No (If yes, verification will be required)

Are you of the legal age to work? Yes No

RECORD OF EDUCATION

Circle highest grade completed: 8 9 10 11 12 GED 13 14 15 16 17 18 18+

Type of School	School and Location	Course of Study	Degree
High School or GED			
Business or Technical			
Undergraduate Studies			
Graduate Studies			
Other Courses and Training			

List any special licenses or certificates you hold which are necessary, useful or required in this position. Give kind of license, issuing state and expiration date.

Have you been convicted of a misdemeanor or felony within the last 10 years that would tend to have a direct bearing on this position?
 Yes No If yes, please explain: _____

Were you in the US Armed Forces? Yes No If yes, what branch? _____

What was your occupational specialty? _____

REFERENCES

Below, give names of three persons you are not related to, whom you have known at least one year.

Name	Relationship	Years Acquainted	Daytime Telephone

LIST BELOW PRESENT AND PAST EMPLOYMENT, BEGINNING WITH YOUR MOST RECENT

Be sure to include any non-paid experience which is related to the job for which you are applying. If additional space is required, attach a separate sheet.

Title of Position	From Mo Yr	To Mo Yr	Starting Salary	Last Salary	Hrs/ Week	Reason for Leaving	Name of Supervisor
Name and Address of Company and Type of Business		Describe the work you did:					
Phone #:							

Title of Position	From Mo Yr	To Mo Yr	Weekly Starting Salary	Weekly Last Salary	Hrs. Per Week	Reason for Leaving	Name of Supervisor
Name and Address of Company and Type of Business		Describe the work you did:					
Phone #:							

Title of Position	From Mo Yr	To Mo Yr	Weekly Starting Salary	Weekly Last Salary	Hrs. Per Week	Reason for Leaving	Name of Supervisor
Name and Address of Company and Type of Business		Describe the work you did:					
Phone #:							

Title of Position	From Mo Yr	To Mo Yr	Weekly Starting Salary	Weekly Last Salary	Hrs. Per Week	Reason for Leaving	Name of Supervisor
Name and Address of Company and Type of Business		Describe the work you did:					
Phone #:							

In compliance with federal and state laws and equal employment opportunity guidelines, applicants are considered for employment on the basis of qualifications and demonstrated abilities without regard to race, religion, creed, color, national origin, sex, disability, sexual orientation, or age.

I understand that all appointments are probationary for a period of twelve (12) months, during which time the employee must demonstrate fitness to continue employment and that any appointment will be contingent upon the results of a complete character and background investigation. I understand that misrepresentation in any of my answers or statements will result in cancellation of my application, or, if employed, will be cause for dismissal. I agree to these conditions, and I hereby certify that all the statements made by me on this application are true and complete to the best of my knowledge.

Signature: _____ Date: _____

The City of Tenino is a smoke-free/drug-free work environment

Lateral – Entry Police Officer Application Questionnaire
(Must be submitted with standard City application form)

Name: _____

- | | | |
|---|------------------------------|-----------------------------|
| 1. Are you a Citizen of the United States of America? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Are you now at least 21 years of age? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Do you possess a valid Washington State Drivers License? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Have you been employed as a full-time, paid, commissioned member of a civilian law enforcement agency for at least 24 of the last 36 months? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Have you successfully completed the probationary period with your most recent public safety employer? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Have you successfully completed the Washington State Basic Law Enforcement Training Academy? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Date of Completion: _____

If you answered no, please list the name of the equivalent state academy that you have completed: _____
(attach copy of the certificate received)

7. On a separate sheet, please list the following information for each law enforcement job that you have had:
- a. The name and address of the employer;
 - b. Dates of employment (beginning and ending);
 - c. Title of the position that you held;
 - d. Brief description of the duties of the job;
 - e. Name and phone number of your last supervisor.

***Note:** By signing the standard City of Tenino application, you are granting the City the right to contact all previous employers. Be sure that you provide, either on the standard application or on separate sheets, a complete summary of your employment history both within and outside of law enforcement.*

8. On a separate sheet(s), please list all the law enforcement training courses that you have successfully completed. For each course list the following:
- a. Name of the course or class;
 - b. Length of the course or class;
 - c. Name of the institution providing the course or class;
 - d. The dates attended;
 - e. Any credits earned.

CITY OF TENINO POLICE DEPARTMENT APPLICANT SUPPLEMENTAL QUESTIONNAIRE

Each applicant for Police Officer must complete and submit this questionnaire along with the City of Tenino employment application in order to be considered as a candidate.

YES NO

- | | | |
|---|-----|-----|
| 1. Within the past 24 months, have you been employed by any law enforcement agency? | ___ | ___ |
| 2. While employed, were you terminated for cause, terminated during the probationary period or did you resign "not in good standing"? | ___ | ___ |
| 3. Has your name been removed, for cause, from any law enforcement employment list in the past 12 months? | ___ | ___ |

An applicant may be declared ineligible for hire for a variety of reasons. The following information is used to evaluate patterns of criminal behavior and activity, judgment and maturity, as befits candidacy for employment in a law enforcement agency.

CRIMINAL HISTORY

- | | | |
|--|-----|-----|
| 4. Have you ever been arrested? | ___ | ___ |
| 5. Have you ever been convicted of a felony? | ___ | ___ |
| 6. Have you been convicted of a misdemeanor in the past year? | ___ | ___ |
| 7. Have you been convicted of two or more misdemeanors in the past 10 years? | ___ | ___ |
| 8. Have you committed any crimes as an adult, age 18 years and over?
List all crimes, which resulted in arrest or conviction. | ___ | ___ |
-
-

- | | | |
|--|-----|-----|
| 9. Have you ever committed any felonies (robberies, burglaries, etc.)? | ___ | ___ |
|--|-----|-----|

DRUGS

(Possession = to avail oneself of, own, control, hold, have)

- | | | |
|---|-----|-----|
| 10. Have you, within the past one year, knowingly or willingly used or possessed any illegal drug(s) not prescribed for you by a physician, including but not limited to: marijuana, hashish, speed, amphetamine, methamphetamine, cocaine, heroin, barbiturates, valium, PCP, LSD, ice, crank, crystal, morphine, ecstasy, etc.? | ___ | ___ |
|---|-----|-----|

- 11. Have you used or possessed marijuana or hashish in the last five years? ___ ___
- 12. Have you used or possessed non-prescribed pharmaceutical amphetamines (speed, etc.), methamphetamine in the last 10 years? ___ ___
- 13. Have you used or possessed a clandestine amphetamine/methamphetamine (crank, crystal, ice, speed, etc.) more than one time in your lifetime? ___ ___
- 14. Have you used or possessed any hallucinogenic drug (mushrooms, LSD, PCP, etc.) in the last 10 years? ___ ___
- 15. Have you used or possessed cocaine in the last 10 years? ___ ___
- 16. Have you used or possessed crack cocaine more than one time in you lifetime? ___ ___
- 17. Have you used anabolic steroids within the last two years? ___ ___

DRIVING RECORD

- 18. Have you had any accident in the past five years involving DWI, reckless driving, hit and run, or driving while your license was suspended or revoked? ___ ___
- 19. Has your driver's license ever been suspended or revoked as a habitual traffic offender? ___ ___
- 20. Have you committed in the last five years over two traffic violations for any reason? ___ ___

IF YOU ANSWERED, "YES" TO QUESTIONS 2 OR 3 AND IF YOU THINK THERE IS SOME GOOD REASON YOUR APPLICATION SHOULD BE ACCEPTED, YOU MUST PROVIDE A WRITTEN EXPLANATION AND DOCUMENTATION WITH THIS QUESTIONNAIRE.

IF YOU CANNOT ANSWER "NO" TO QUESTIONS 4 - 20, YOU DO NOT MEET THE STANDARDS REQUIRED TO BE EMPLOYED BY THE CITY OF TENINO POLICE DEPARTMENT. A "YES" ANSWER TO ANY OF THE ABOVE QUESTIONS IS AN AUTOMATIC DISQUALIFIER. IF YOU THINK YOU HAVE INFORMATION OR EXTRAORDINARY CIRCUMSTANCES REGARDING THESE "YES" ANSWER(S) THAT HAVE A DIRECT BEARING ON YOUR CASE, YOU MUST SUBMIT A WRITTEN EXPLANATION WITH THIS QUESTIONNAIRE. YOU MUST STATE WHEN THE ACTION OR EVENT OCCURRED AND THE EXTENUATING CIRCUMSTANCE THAT YOU WISH TO HAVE CONSIDERED, (WHO, WHAT, WHEN, AND WHY). IF YOU ANSWERED, "YES" TO QUESTIONS 10 - 17, IDENTIFY THE DRUGS, STATE THE NUMBER OF TIMES AND THE APPROXIMATE DATE(S) OF POSSESSION. EACH SITUATION WILL BE CONSIDERED INDIVIDUALLY ACCORDING TO THE FREQUENCY, TYPE OF INVOLVEMENT AND THE LENGTH OF THE PERIOD OF ABSTINENCE. MAKE SURE

THAT YOUR EXPLANATIONS ARE COMPLETE AND LEGIBLY WRITTEN. RESPONSES THAT DO NOT FULLY EXPLAIN THE SITUATION WILL NOT BE REVIEWED FURTHER. THIS INFORMATION MUST BE SUBMITTED AT THE SAME TIME AS YOUR APPLICATION.

The effectiveness of a Police Department hinges on the quality of the personnel it employs and the level of public trust in those personnel. The quality and level of service the Tenino Police Department provides is directly related to how well its employees perform their job functions. Tenino Police Department employees need sound character, honesty, integrity, intelligence, tact, good judgment, physical courage, communication skills, emotional and financial stability, impartiality, understanding and sensitivity.

These are the traits necessary to be an employee of the Tenino Police Department. If you have these qualifications, please apply. If you know that you cannot meet all these requirements, you will be wasting your own time and effort if you continue in this examination process.

The Civil Service Commission for the police department has provided you with this supplemental questionnaire to help you better understand the background investigation process and the traits necessary to be an employee of the Tenino Police Department.

**CITY OF TENINO
CIVIL SERVICE COMMISSION**

Qualifications Examination

LATERAL POLICE OFFICER

In this scored examination you will be asked a number of questions regarding your work experience and training related to the LATERAL POLICE OFFICER position. Please answer all questions honestly and to the best of your ability. The responses you provide will be scored and the scores will serve as the basis for your ranking on our list for hire as an experienced police officer.

WARNING!

Your answers are subject to verification through the application materials that you submit, through questions or through reference checking. Willful misrepresentation on this or other application materials is cause for disqualification from consideration for the position, or if discovered after being employed, it is grounds for termination.

Instructions: For each work area listed below, choose the statement from the level description listed that best describes your experience and/or training. You may select only one description for each statement. Enter the letter of the level description that best applies to your background in the blank to the left of the statement. Space is provided to clarify your answer to each item, if needed.

LEVEL DESCRIPTIONS

- A. I have very little or no experience, training or education in performing this task.
- B. I have had education or training on this task, but I have little or no experience performing this task on the job.
- C. I have performed this task on the job but my work on this task was monitored closely by a supervisor or senior employee.
- D. I have performed this task as a regular part of a job. I have performed it independently and typically without close review by a supervisor or senior employee.
- E. I am recognized by my peers as highly competent in performing this task. Because of my recognized expertise, I have supervised performance of this task and / or I am consulted by others who are assigned this role to assist them in performing this task.

City of Tenino: Lateral Police Officer

Candidate's Name: _____

1. _____ **Police Patrol:** Serving full-time as a sworn officer in a unit or group assigned to enforcement of the law.

Comments / Clarifications:

2. _____ **School Resource / Gang Officer:** Serving full-time as a sworn officer assigned to the special law enforcement issues found in public schools and / or gang activity.

Comments / Clarifications:

3. _____ **Detective/Investigator:** Serving full-time as a sworn officer engaged in the investigation of misdemeanor and felony crimes.

Comments / Clarifications:

4. _____ **Field Training Officer:** Certified and serving on at least two occasions as a sworn officer engaged in training, orienting, guiding and evaluating new officers.

Comments / Clarifications:

5. _____ **Relief Supervisor:** Designated and serving on at least twenty-four different occasions as the relief supervisor for a law enforcement unit.

Comments / Clarifications:

6. _____ **Firearms Instructor:** Certified and serving on at least four different occasions as the firearms instructor for a law enforcement agency.

Comments / Clarifications:

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Lateral Police Officer
Qualifications Examination

7. _____ **Emergency Vehicle Operations Course Instructor:** Certified and serving on at least two occasions as the Emergency Vehicle Operations Course Instructor for a law enforcement agency.

Comments / Clarifications:

8. _____ **Defensive Tactics Instructor:** Certified and serving on at least four occasions as the defensive tactics instructor for a law enforcement agency.

Comments / Clarifications:

Instructions: For question 9 below, please check the box that most closely identifies your training:

9. _____ **Collision Investigation:**
- 8 hour** basic training at Law Enforcement Academy.
 - 40 hour** course, attended and successfully completed in Basic Collision Investigation.
 - 80 hour** course, attended and successfully completed in Advanced Collision Investigation.
 - 120 hour** course, attended and successfully completed in Technical Collision Investigation.
 - 160 hour** course, attended and successfully completed in Collision Reconstruction.

Courses other than those certified by WSP or WSCJTC, may be substituted and considered as equivalents on a case by case basis. Please indicate name, length, and institution conducting training for our consideration.

Comments / Clarifications:

PATROL OFFICER
LATERAL QUESTIONNAIRE

1. Truthfully, why do you want to leave/ or why did you leave?

2. Are you currently having personnel or supervisory problems? Did you have personnel or supervisory problems? If yes, explain

Yes_____ No_____

3. Did you ever resign from another law enforcement agency? Yes_____ No_____

4. Were you ever terminated or laid-off from a law enforcement agency? Yes___ No___

5. Do you have any civil suits or criminal prosecution now pending against you?
Yes_____ No_____

6. Have you ever been named in or had any civil suits or criminal prosecution against you?
Yes_____ No_____

7. Did you ever fail to complete a basic academy that you started? Yes_____ No_____

8. Are you now on probation? Yes_____ No_____

9. Have you ever had your probation period extended for you? Yes_____ No_____

10. Has your current/past agency investigated any citizen's complaints or excessive force allegations lodged against you? What was the departmental action? Yes___ No___

Founded:

Unfounded:

11. Have you ever used excessive force beyond what was necessary when effecting an arrest? Yes _____ No _____

What was the departmental action?

Founded:

Unfounded:

12. Have you ever been counseled or disciplined for unsatisfactory job performance? Yes _____ No _____

13. Are there or have there been personnel problems with supervisors or co-workers causing you to want to leave? Yes _____ No _____

14. Were you ever not completely truthful with a supervisor or internal investigator about a citizen complaint or internal affairs investigation? Yes _____ No _____

15. Have you ever shot anyone or at anyone, or fired warning shots? Yes _____ No _____

16. Did you ever solicit or receive any gifts, discounts or gratuities as a result of your employment in law enforcement? Yes _____ No _____

A. Coffee

D. Alcohol

B. Food

E. Cash

C. Cigarettes

F. Other

17. Did you ever directly or indirectly solicit or accept a bribe? Yes _____ No _____

18. Were you ever involved in any type of extortion? Yes _____ No _____

19. Did an attorney ever pay you or give you a gift for forgetting what happened in some crime or incident? Yes _____ No _____

20. Did you ever run records for an attorney(s), your own personal benefit, or anyone else? Yes _____ No _____

21. Did you ever remove records from an agency for non-law enforcement purposes? Yes _____ No _____

22. Did you ever reveal confidential information to a friend? Yes _____ No _____

23. Have you ever lied on an arrest or crime report? Yes _____ No _____

24. Did you ever leak confidential information to the press? Yes _____ No _____

25. Did you ever lie or commit perjury in a court or other official proceeding?
Yes _____ No _____

26. Did you ever commit gross negligence in testimony? Yes _____ No _____

27. Did you ever color or embellish your testimony to aid in getting a conviction?
Yes _____ No _____

28. Did you ever keep alcohol taken from a citizen or arrestee for personal or other use?
Yes _____ No _____

29. Did you ever drink alcohol on duty? Yes _____ No _____

30. Have you ever had sex relations on duty? Yes _____ No _____

31. Have you ever kept lost or found property for personal use? Yes _____ No _____

32. Have you ever kept property taken from arrestees for personal use?
Yes _____ No _____

33. Have you ever taken any property from an impounded vehicle for personal use?
Yes _____ No _____

34. Have you ever stolen any article from any commercial business or residence while employed in law enforcement?
Yes _____ No _____

35. Did you ever steal money or property from a dead person? Yes _____ No _____

36. Did you ever steal property, which was in the custody of the department?
Yes _____ No _____

A. Money

C. Records

B. Narcotics

D. Other

37. Did you ever carry a "throw away" gun or knife? Yes _____ No _____

38. Did you ever "plant" a weapon on a suspect? Yes _____ No _____

39. Did you ever take narcotics or drugs found or taken from any person or place for personal use?
Yes _____ No _____

40. Did you ever sell any illegal narcotic evidence? Yes _____ No _____

40. Did you ever "plant" dope on a suspect or in his home or vehicle?
Yes _____ No _____

42. Have you ever given a person dope in order to secure evidence or information?

Yes_____ No_____

43. Did you ever sleep on duty?

Yes_____ No_____

44. How many on duty traffic accidents have you had?

45. Is there any incident you have been involved with as a police officer that no one knows about that you could be disciplined for?

Yes_____ No_____

City of Tenino Veteran's Scoring Criteria Declaration

1) I certify that I have been released from active duty within the last fifteen (15) years Yes No and that I received an honorable discharge, received a discharge for physical reasons with an honorable record, and been released from active military service with evidence of service other than that for which an undesirable, bad conduct or dishonorable discharge was given.

If you answered "No" to question #1 you do not need to complete this form.

2) I hereby claim 10% veteran's scoring criteria because I have served during Yes No one of the following periods of war or hostile environments and am NOT receiving military retirement and I answered "yes" to question number 1 on this form.

Dates of Service

- | | | |
|--------------------------|---|--|
| <input type="checkbox"/> | World War II..... | <hr/> |
| <input type="checkbox"/> | Korean Conflict..... | <hr/> |
| <input type="checkbox"/> | Vietnam Era: August 5, 1964 to May 7, 1975..... | <hr/> |
| <input type="checkbox"/> | Persian Gulf period of war (August 2, 1990 to the present)... | <hr/> |
| <input type="checkbox"/> | Hostile Environment (check one)..... | <hr/> |
| <input type="checkbox"/> | <input type="checkbox"/> The crisis in Lebanon | <input type="checkbox"/> The invasion of Grenada |
| <input type="checkbox"/> | <input type="checkbox"/> Panama | <input type="checkbox"/> Operation Just Cause |
| <input type="checkbox"/> | <input type="checkbox"/> Somalia | <input type="checkbox"/> Operation Restore Hope |
| <input type="checkbox"/> | <input type="checkbox"/> Haiti, Operation Uphold Democracy | |
| <input type="checkbox"/> | <input type="checkbox"/> Bosnia, Operation Joint Endeavor | |

3) I hereby claim 5% veteran's scoring criteria because I did not serve during a Yes No period of war or in a hostile environment as listed in #2 above or because I am receiving military retirement and I answered "yes" to question number 1 on this form.

4) Have you previously claimed veteran's preference or scoring criteria to be Yes No appointed to a position with a county or municipal government or other political subdivision of the State.

5) I realize that reserve components, Washington State Guard and National Yes No Guard service for less than six months is not regarded as active duty.

6) I certify the above data to be true to the best of my knowledge and Yes No Understand that by falsely claiming Veteran's Scoring Criteria I subject myself to removal from a register or dismissal from employment.

7) I acknowledge that it is my responsibility to provide an appropriate copy of Yes No Form DD214 with this document as proof of my claim to veteran's scoring criteria.

DATE: _____ SIGNATURE: _____

PRINTED NAME: _____

POSITION APPLIED FOR: _____

*I recognize that my eligibility for the veteran's scoring criteria may be extended beyond 15 years due to extenuating reasons such as documented medical reasons beyond the control of the veteran, any Veteran's Administration documented disabled veteran; or any veteran who loses his or her job, without being at fault, and whose livelihood is adversely affected may seek scoring criteria consideration. Any request for an extension of the veteran's scoring criteria must be submitted in writing to: Secretary/Chief Examiner, City of Tenino, P O Box 4019, Tenino, WA 98589, not later than 10 working days preceding adoption of eligibility for hire/promotion list.

CITY OF TENINO CIVIL SERVICE
TENINO POLICE DEPARTMENT
PO BOX 4019
TENINO, WA 98589
(360)264-2368 Fax (360)264-5772

To Whom It May Concern:

I am an applicant for the position of Police Officer with the City of Tenino. State Law mandates the completion of a comprehensive background investigation to determine if I possess the requisite personal and moral fitness to serve in this capacity.

I HEREBY AUTHORIZE AND DIRECT YOU, YOUR ORGANIZATION, AND ITS OFFICERS, AGENTS ASSIGNS AND EMPLOYEES TO RELEASE ANY AND ALL INFORMATION WHICH YOU MAY POSSESS ABOUT ME, INCLUDING INFORMATION WHICH MAY BE DEEMED CONFIDENTIAL, PRIVILEGED AND/OR DEROGATORY IN NATURE, INCLUDING BUT NOT LIMITED TO: EMPLOYMENT INFORMATION, OFFICIAL EMPLOYMENT DOCUMENTS, EMPLOYMENT PERFORMANCE DATA, INTERNAL INVESTIGATIONS, DISCIPLINE, INCLUDING INFORMATION WHICH MAY, AS A RESULT OF ANY AGREEMENT BETWEEN THE UNDERSIGNED AND YOUR ORGANIZATION, HAVE BEEN SEALED; CHARACTER REFERENCE INFORMATION; BACKGROUND INVESTIGATIONS; EDUCATIONAL RECORDS AND TRANSCRIPTS; CREDIT AND FINANCIAL RECORDS; AND LOCAL CRIMINAL HISTORY INFORMATION PURSUANT TO STATE LAW.

I HEREBY EXONERATE, RELEASE AND DISCHARGE YOU, YOUR ORGANIZATION, ITS OFFICERS, AGENTS, ASSIGNS AND EMPLOYEES FROM ANY LIABILITY OR DAMAGES, WHETHER IN LAW OR IN EQUITY, NOW AND IN THE FUTURE, FOR COMPLYING WITH THIS REQUEST AND FOR FURNISHING THE INFORMATION REQUESTED BY THE BEARER OF THIS AUTHORIZATION FORM.

I HAVE SPECIFICALLY WAIVED ANY RIGHTS I MAY HAVE TO REVIEW OR INSPECT ANY AND ALL OF THE INFORMATION DEVELOPED IN THIS INVESTIGATION, SO YOUR RESPONSES WILL REMAIN COMPLETELY CONFIDENTIAL. YOU MAY RETAIN A COPY OF THIS FORM FOR YOUR FILES.

Dated this _____ day of _____, 20_____, in the City of Tenino, County of Thurston, State of Washington.

(This release is valid for 180 days from date of signature.)

Signature of Applicant

Print Name

Witness

AN EQUAL OPPORTUNITY EMPLOYER